



# Stradbroke Primary School

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## Tips for online learning

6<sup>th</sup> January 2021

Dear Parents,

Further to the recent letter about our remote learning offer, we are now in a position where we would like to share with you additional guidance on how to ensure that the children are using the online platforms safely and purposefully in order to support their learning during this lockdown period.

### **IMPORTANT: E-Safeguarding rules and expectations for online learning**

- **Find a quiet place** free from distractions such as siblings, the television or pets. This will also help reduce background noise so we can hear you and you can hear us.
- When attending a ZOOM meeting, **be on time**. Log on a few minutes before the class time and wait to be admitted into class.
- Make sure your camera is on - we want to see your faces! (This helps us know if you understand what is going on and so we can check that the connection is good). If you desperately do not wish to have your camera on, please speak to your teacher via the chat box. Whilst your video is on, no silly hand gestures, inappropriate names or gestures. **Be respectful to others**.
- **Make sure your full name is set as your screen name**. We want to know who attends.
- As soon as you login **stay on mute**. If you would like to ask a question, raise your hand or ask in the chat box and a teacher will respond.
- Stay focused and participate at all times so you understand what you are doing. **Contribute** - write in the chat, share your work to the camera, put up your hand and unmute yourself to chat. (The more you put in, the more you will learn).
- **Ask for support**. (Ask your teacher or an adult at home if you are stuck on something).
- **Class Dojo should be used for learning purposes only**. It is not a social media platform.
- **Pupils are expected to dress appropriately**. No pyjamas!
- **Do not record the lessons, take pictures or screen grabs**. Teachers may take a screen grab in order to record who attended the meeting. However, we will not share any images of children who we do not already have permission to share.

As always, all teaching staff are available to contact during the normal school hours. Please only use the channels provided by school to contact staff.

If you require assistance with technology, or you need to borrow a device from school, please contact us. We are happy to help where we can but please bear in mind that we only have a limited number of devices. Thank you in advance for your continued support and cooperation. If you have any queries or concerns about E-Safety then please contact school directly.

Best Wishes

Mr J Sitch  
Headteacher

