

Safeguarding Policy Front Sheet



Name of Education Setting: Stradbroke Primary School

We all have a statutory duty to “safeguard and promote the welfare of children”, ([Working together to safeguard children, DfE 2015, page 5](#))

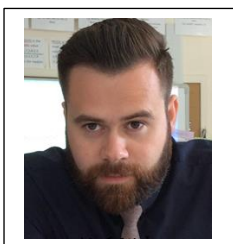
If you have any concerns about the health and safety of a child or young person at this education setting or feel that something may be troubling them, you should share this information with an appropriate member of staff straight away.

Some issues such as a child’s appearance, hygiene, general behaviour, can be shared with any teacher or member of support staff in this setting. Do not worry about reporting small matters – we would rather that you tell us things which turn out to be small than miss a worrying situation.

However, if you think that a child, a young person or an adult who cares for them has been or might be harmed; please talk to one of the people below immediately.

You can ask any member of staff to find them and ask them to speak to you straight away about a confidential and urgent matter.

The people you can talk to are:



Our Designated Safeguarding Leads are:

Name: Mr John Sitch (Head teacher)

His office is the Head Teacher’s office

His tel. no is...01142 399320

and

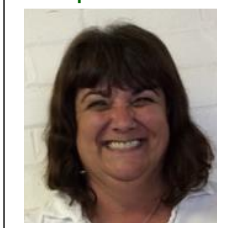
Name: Mrs Sue Shelley (Assistant head)

Her office is in the nursery

Her tel. no is...01142 399320



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Our Designated Safeguarding Deputy is:

Name: Mrs Kathryn Cockayne

Her office is located next to the Head teacher’s office

Her tel. no is...01142 399320

An allegation or disclosure involving someone working with children in a paid or unpaid capacity **must** be reported directly to the Head Teacher, Principal or Senior Manager, unless it involves them and then it should be reported directly to the Chair of the Governing Body or Management Committee.



The Safeguarding Children Team in your setting includes:

Head Teacher/Principal/Senior Manager: responsible for implementing policies & procedures, allocating resources to the safeguarding team & addressing staff safeguarding concerns.

Name: Mr John Sitch

Tel no: 01142 399320

Designated Safeguarding Lead (DSL): a member of the leadership team (in a post which requires assessment of children) with appropriate authority, responsible for dealing with safeguarding issues, providing advice & support to other staff, liaising with the local authority, & working with other agencies. Cannot be an administrative or finance worker.

Name: Mrs Sue Shelley

Tel no: 01142 399320

Designated Safeguarding Deputy (DSD): a member of the teaching, support or pastoral staff, (in a post which requires assessment of children), with sufficient status & authority to effectively deputise for the DSL role above. Cannot be an administrative or finance worker.

Name: Mrs Kathryn Cockayne

Tel no: 01142 399320

Child Sexual Exploitation (CSE) Lead: responsible for ensuring that staff understand CSE indicators & how to refer; & that children/young people are taught about CSE & related topics, plus how to protect themselves & others.

Name: Mrs Sue Shelley

Tel no: 01142 399320

Special Educational Needs Coordinator (SENCo): staff member who provides advice, liaison & support for school staff & other agencies working with pupils with special education needs & their mothers, fathers or carers.

Name: Lauren Ambler

Tel no: 01142 399320

Learning Mentor (or equivalent): addresses difficulties preventing a child/young person from reaching their full potential e.g. behaviour, attendance, achievement, timekeeping, homework, safeguarding issues, & develops strategies to overcome these barriers.

Name: Mrs Kathryn Cockayne

Tel no: 01142 399320

Looked After Children (LAC) Designated Teacher: promotes the educational achievement of 'looked after' children/young people who are on the school roll, helping staff understand issues that affect how they learn & achieve. Ensures appropriate staff have the information they need to effectively support 'looked after' children/young people.

Name: Mrs Sue Shelley

Tel no: 01142 399320

Online-Safety Coordinator: develops & maintains a safe online culture within a setting.

Name: Mrs Sue Shelley/Mr Adam Sandrey

Tel no: 01142 399320

Education Welfare Officers (or equivalent): address difficulties preventing pupils from attending school.

Name: Mrs Kathryn Cockayne

Tel no: 01142 399320

Your Safeguarding Children Team also links in with the:

Safeguarding/Child Protection Governor: together with the rest of the governing body, ensures there are appropriate safeguarding children policies & procedures in place, monitors that they are being implemented & followed, & challenges/remedies deficiencies & weaknesses that are identified.

Name: Mrs Natalie Swallow

Tel no: 01142 399320

Chair of Governors/Management Committee: takes the lead in dealing with allegations of abuse made against the Head Teacher/Principal/Senior Manager (& other members of staff when the Head Teacher is not available), in liaison with the Local Authority; & on safe recruitment practices with the Head Teacher/Principal/Senior Manager.

Name: Mrs Natalie Swallow

Tel no: 01142 399320